

DEPARTMENT OF HUMAN SERVICES
DIVISION OF JUVENILE JUSTICE SERVICES
POLICY AND PROCEDURES

Policy No: 07-01	Effective Date: 10/15/04	Revision Date: 11/15/04
Subject: Medical and Dental Services		

I. Policy Statement

Division facilities and programs shall provide for medical and dental services for juveniles placed in Division custody. Division programs utilize the services of licensed health care and dental care providers.

II. Rationale

The purpose of providing dental and medical services is to identify any significant health risks or conditions, which would immediately influence the juvenile's health and to provide for their healthcare needs while in Division custody.

III. Procedures

- A. Routine and non-emergency medical services shall be performed by the facility's medical personnel or performed by qualified health care personnel.
 - 1. Staff shall document and process medical complaints or sick call for each resident in request for services for non-emergency illnesses or injuries.
 - 2. Staff shall contact the program's qualified health care staff for further instructions.
 - 3. When the program's health care staff refers to a juvenile's health care provider, staff shall contact the juvenile's parent, guardian, or caseworker for further instructions.
 - 4. Staff shall follow transportation procedures whenever transporting juveniles for routine and non-emergency medical visits and shall document any medical and transport information.
- B. A health screening shall be completed upon intake on every juvenile admitted into a residential facility upon intake and reviewed by nurse personnel within forty-eight (48) hours, not including weekends and holidays.
- C. Nursing assessment shall be completed on every juvenile admitted into a residential facility within fourteen (14) days and shall be administered by qualified health care personnel. The nursing assessment shall address the following:
 - 1. current illnesses and health problems, including mental, dental, and communicable diseases;
 - 2. medications taken and special health requirements;
 - 3. use of alcohol and other drugs, and history of usage and problems associated with usage;
 - 4. immunizations status and records;

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5. other health problems and gynecological history of problems for females;
 6. notes on observation of behavior and appearance;
 7. bodily deformities and ease of movement;
 8. condition of skin, marks, lesions, rashes, needle marks, any other;
 9. referrals to appropriate health care services on a later referral, or on an emergency basis, when deemed necessary.
- D. The medical assessment, medical exam, or physical exams shall be conducted within thirty- (30) days by the facility or program on juveniles who have been committed to the Division's custody, and shall include the following areas:
1. review of the intake health screening results;
 2. collection of additional data to complete the medical, psychiatric, and dental exams;
 3. laboratory and/or diagnostic tests to detect communicable diseases, including venereal disease and tuberculosis;
 4. recording of height, weight, pulse, blood pressure, and temperature;
 5. other tests and examinations as appropriate;
 6. a medical examination, including gynecological assessment of females, with comments about physical, mental, and dental status;
 7. review of the results of the medical examinations' tests and identification of problems;
 8. initiation of therapy when appropriate;
 9. follow-up on immunization schedule, as required.
- E. Dental care services shall be conducted within thirty- (30) days by the facility or program on juveniles who have been committed to the Division's custody and shall include the following areas:
1. dental screening shortly after admission;
 2. dental examination after admission to include the taking or reviewing the patient's dental history, charting, and examination;
 3. fluoride toothpaste shall be available for all residents;
 4. crown and other major dental improvement shall only be done with the expressed written consent of the facility director;
 5. instructions on oral hygiene and dental education;
 6. dental treatment as determined by a dentist.
- F. Juveniles, who are under the influence of alcohol and drugs to the degree they require assistance to ambulate, or to the degree they cannot respond coherently, shall not be admitted to the facility without prior medical release.

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- G. Juveniles under the influence of alcohol or drugs, and admitted into any facility or program, shall be kept under constant observation by staff and checked every fifteen (15) minutes.
- H. Juveniles who are pregnant, shall receive regular prenatal care coordinated by their guardian, and or case worker, to include medical examinations, appropriate activity levels, safety precautions, nutrition guidance, and counseling. Pregnant juveniles, who remain in a facility, shall be monitored by a physician who will deliver the child, and arrangements will be made for hospitalization and delivery.
- I. Release of information pertaining to sexually transmitted diseases is prohibited, without signed consent of the juvenile.
 - 1. A juvenile diagnosed as having communicable diseases, shall be provided with proper services and instructions regarding proper handling of food, utensils, dishes, and proper handling of patient care equipment.
 - 2. Juveniles receiving services by the Division shall not be denied access to services solely because of being infected with communicable diseases.
- J. Conditions such as diabetes and obesity, as well as, temporary conditions, such as pregnancy and post-oral surgery, require individual attention. Medical staff and program staff shall be responsible for providing individualized menus for juveniles who cannot eat from the regular menu.
- K. In-patient hospital care shall be available, when required, and determined by a health care provider. Arrangements for security precautions and supervision during extended hospital care for juveniles in secure facilities shall be the responsibility of facility staff.
- L. Caseworkers, guardians, and facility staff shall make arrangements for the provision of outpatient services that are not available within the facility. The determination for the necessity of these services shall be made by trained medical staff and approved by the facility director.
- M. All medical and dental services' juveniles received while in the Division's care, shall be documented and maintained according to the facility and program requirements, and the Division Medical and Dental Records, Policy 07-04.

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IV. Continuous Renewal

This policy shall be reviewed four (4) years from its effective date to determine its effectiveness and appropriateness. This policy may be reviewed before that time to reflect substantive change.

This policy has been reviewed by the Board of Juvenile Justice Services and is approved upon the signature of the Director.

Eldon Money, Chairman
Board of Juvenile Justice Services

Date

Blake D. Chard, Director
Division of Juvenile Justice Services

Effective/Revision Date